

EDITED KSA LISTING

CLASS: TELEVISION SPECIALIST

NOTE: Each position within this classification may be required to possess all or some of these knowledge, skills or abilities.

| # | Knowledge, Skill, Ability |
|-------------|---|
| | Knowledge of: |
| K1. | Comprehensive knowledge of techniques in television/multi-media production in order to manage a television/multi-media center. |
| K2. | Comprehensive knowledge of techniques in television/multi-media production in order to create a television/multi-media production. |
| K3. | Moderate knowledge of directing techniques in television/multi-media production in order to create a television/multi-media production. |
| K4. | Moderate knowledge of sound recording equipment and techniques in order to provide good quality audio for television/multi-media productions. |
| K5. | Moderate knowledge of television photography in order to provide professional quality images. |
| K6. | Basic knowledge of audio-visual principles and techniques in order support the daily production and functional activities of the television/multi-media center. |
| K7. | Moderate knowledge of script writing in order to assist/develop workable scripts for television/multi-media productions. |
| K8. | Moderate knowledge of television staging and lighting in order to produce esthetically acceptable television/multi-media images. |
| K9. | Moderate knowledge of editing methods/techniques and equipment in order to produce effective, efficient and creative television/multi-media programs. |
| K10. | Basic knowledge of electronic theory in order to facilitate equipment configuration/operation and troubleshooting. |
| K11. | Basic knowledge of television communication theory in order to facilitate equipment configuration/operation and troubleshooting. |
| K12. | Basic knowledge of computer literacy in order to facilitate report writing, inventories, etc. |

Bold text-indicates not on Classification Spec.

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| K13. | Basic knowledge of supervision in order to facilitate the training and supervision of inmate workers. |
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| # | Knowledge, Skill, Ability |
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| | Skill to: |
| S1. | Assume leadership and provide creativity in planning, writing and directing, in order to produce professional quality television/multi-media productions |
| S2. | Act independently in converting ideas and concepts in order to produce effective television/multi-media presentations. |
| S3. | Develop innovative solutions to complex television/multi-media communication needs, in order to support the Education Department's curriculum requirements |
| S4. | Analyze situations accurately and take effective action in order to resolve issues and/or conflicts. |
| S5. | Work effectively with people and situations requiring initiative, tact, and sound judgment in order to facilitate an efficient work environment |
| S6. | Communicate effectively at the level required for successful job performance |
| S7. | Effectively supervise and train inmate workers to meet the Education Department's needs. |

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| | Special Personal Characteristics: |
|-------|--|
| SPC1. | Artistic and creative ability to produce engaging television/multi-media productions. |
| SPC2. | Willingness to travel throughout the state to accomplish necessary tasks. |
| SPC3. | Normal hearing in order to accomplish the tasks associated with audio productions. |
| SPC4. | Normal or corrected vision in order to accomplish the tasks associated with television/multi-media productions. |